

**KENTUCKY BOARD OF LICENSURE FOR PRIVATE INVESTIGATORS  
MINUTES  
August 12, 2015**

A regular meeting of the Board of Licensure for Private Investigators was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky, on August 12, 2015, at 1:00 p.m.

**MEMBERS PRESENT**

Billy Ray Coursey, Chair  
Laura Crittenden  
Ronald Carroll  
Michael Bosse

**OFFICE OF OCCUPATIONS AND PROFESSIONS**

Jessie Parker, Board Administrator  
Gordon Slone, Executive Director

**MEMBERS ABSENT**

Janice Wyatt-Ross  
Mike Armstrong

**OFFICE OF THE ATTORNEY GENERAL**

Marcus Jones, Board Counsel

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**CALL TO ORDER**

Billy Ray Coursey, Board Chair called the meeting to order at 1:00 p.m.

**APPROVAL OF MINUTES**

The minutes of the July 8, 2015, board meeting were presented for review. A motion to approve the minutes was made by Mr. Carroll. Motion, seconded by Ms. Crittenden, carried.

**FINANCIAL REPORTS**

The financial statement for the month of July was presented for review. A motion was made by Ms. Crittenden to approve the financial reports as presented. The motion, seconded by Mr. Carroll, carried.

**O&P Report**

Ms. Parker gave the O&P Report. The management of O&P will be meeting with the new Deputy Director, Office of the State Budget Director, Janice Tomas. The purpose of the meeting is to convey the boards' concerns, especially regarding the general issue of fund transfers from the boards to the General Fund. Budget preparation for the FY 2017-2018 biennium is also beginning in September. Ms. Parker asked the Board members to think of any expense the Board may incur, and to let her know by the September meeting. Online renewals and Kentucky Business One Stop were discussed again. When the board does begin accepting online renewals, licensees may have questions about entering Continuing Education hours. Instructions to do so were included in the report.

**CHAIRPERSON REPORT**

Mr. Coursey had nothing to report.

**ATTORNEY REPORT**

Mr. Jones gave the Attorney Report. The Board reviewed a news article concerning the Board

actions against Banta. Mr. Jones also reported that the Board may be receiving a new attorney.

### **OLD BUSINESS**

Ms. Parker and Mr. Slone sit in on a phone conference with SMT in regards to the PI exam. SMT is requesting that the full Board participate in a webinar to review the changes to the exam before it is implemented. Suggested dates for the webinar were scheduled Board meeting days, and the Board selected the September 9th meeting. It was discussed that the Board meeting will begin at 11:00, and the webinar will begin at 1:00.

### **NEW BUSINESS**

Two guests addressed the Board, Mr. Rodney Jordan and Mr. George Ott. Mr. Jordan is applying for his company license, and Mr. Ott is applying for his individual license. Both gentlemen wanted to meet the Board members and express their appreciation for the help they have received from the Board Administrator.

The Kentucky Employees Charitable Campaign has begun. Board members were given their individual packets.

Temporary Employee registrations were discussed. It was the Board's decision that these forms do not need to be reviewed before the numbers are issued. The Board Administrator is to issue temporary license numbers upon receipt of the applications.

PhotoFAX had contacted the Board and requested that an application not be processed because the person would no longer be employed by them. It was the Board's decision to process the application because the fee had been paid. The applicant will have to provide a certificate of liability insurance the they wish to finalize the license.

### **APPLICATION REVIEW COMMITTEE REPORT**

On behalf of the Application Committee Ms. Crittenden made the following recommendations:

#### **Applications for Individual License (9)**

The following applications for individual license were approved pending (6): Chaidez, Leonardo; Gearheart, Thomas; Linn, Jason; Mackay, Johnny; McKinley, Mary Ann Clarke; Pollock, Kurtis.

The following applications for individual license were deferred (3): Belcher, Levi; Lewis, Geoffrey; Nipper, Timothy.

#### **Applications for Company License (4):**

The following applications for company license were approved pending (1): Fire Trak Investigations; Contego Investigative Services, Inc.; United Investigations and Security Corp.; Fire and Investigative Consultants.

**Applications for Reinstatement (2):**

The following application for reinstatement was approved (2): Davis, Donavon; Kroll Background America, Inc.

**Applications for Temporary Employee (9):**

The following Temporary Employee applications were approved (9): *Advantage Surveillance, Inc.:* Loudermilk, Wyatt; *Veracity Research Co.:* Stevens, Shawn; *Fire & Investigative Consultants:* Ott, George; *ICS Merrill:* Donavon, Davis; *Infoquest Information Services, LTD.:* Carroll, John; Schlotzhaues, Chad; Jarrod, Jones; *Litigation Solutions, LLC:* Inclenrock, Jess; *PhotoFax, Inc.:* Bonds, James.

A motion was made by Mr. Carroll to approve the recommendations of the application committee concerning the individual licenses, company license, and reinstatement. Motion, seconded by Mr. Coursey, carried.

A motion was made by Mr. Carroll to approve the recommendations of the application committee concerning the temporary employees and quarterly reports. Motion, seconded by Mr. Bosse, carried.

A motion was made by Mr. Carroll to approve the recommendation of the application committee concerning the continuing education application. Motion, seconded by Mr. Coursey, carried.

**APPROVAL OF TRAVEL**

A motion was made by Ms. Crittenden to approve travel and per diem for all eligible members attending today's meeting. The motion, seconded by Mr. Carroll, carried.

**NEXT MEETING**

The next meeting is scheduled for September 9, 2015, at the Office of Occupations and Professions, at 11:00 a.m. Complaint Committee and Application Committee will meet at 10:00 a.m.

**ADJOURN**

Ms. Crittenden made a motion to adjourn at 2:00 p.m., having no further items of discussion. The motion, seconded by Mr. Bosse, carried.

Prepared by Jessie Parker  
August 27, 2015



Billy Ray Coursey  
Board Chair