

**KENTUCKY BOARD OF LICENSURE FOR PRIVATE INVESTIGATORS  
MINUTES  
December 12, 2018**

A regular meeting of the Board of Licensure for Private Investigators was held at the Department of Professional Licensing, 911 Leawood Drive, Frankfort, Kentucky, on December 12, 2018, at 12:00 p.m.

**MEMBERS PRESENT**

Mary Kathryn Shields  
Rick Hessig  
Al Borne  
Neil Gilreath  
Robert Beard  
Rodney Kidd  
Taylor Payne (AG Proxy)

**DEPARTMENT OF PROFESSIONAL  
LICENSING**

Jamar Carter, Boards & Commissions Support  
Specialist  
Marc Manley, OLS, Public Protection Cabinet  
Robin Vick, Section Supervisor  
Isaac VanHoose, Commissioner  
Courtney Cook, DPL Finance Supervisor

**MEMBERS ABSENT**

None

**GUESTS**

No Guest

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**CALL TO ORDER**

Chairman Al Borne called the meeting to order at 12:01 p.m.

**CHAIRPERSON'S REPORT**

No Reports

**APPROVAL OF MINUTES**

The minutes from the September 12, 2018, board meeting were presented for review. A motion to approve the minutes made by Neil Gilreath. The motion was seconded by Taylor Payne, and the motion carried.

**FINANCIAL REPORTS**

The financial statement for the months of September, October and November were presented for review.

## **LEGAL CONCEL**

Marc Manley presented the board with the SMT focus group update. 5 members volunteered to assist in develop the testing criteria. The testing liaisons will include Jamar Carter, Marc Manley, Taylor Payne, Neil Gilreth and Albert Borne, these members will review the current testing material and determine which questions should be changed, updated or removed from the test. Testing members will also review frequently missed and misconstrued questions, continuing education material and study guide material. Schroeder Measurement Technologies, Inc. suggested testing liaisons come to Clearwater, FL for the 8hour testing review but this is not feasible by the department. The board will suggest the focus group meet at 911 Leawood Drive Frankfort, KY 40601

Taylor Payne made a motion to accept the conclusion the hearing office order on 2018-KBPI-001 as the board final decision. The motion was second by Albert Borne and the motion carried.

Volunteers were taken to form a sub-committee to review the general laws regulations and submit changes to be implemented. Sub-committee members will be made up of 3 members Rick Hessig, Marc Manley & Taylor Payne. The deadline for all changes and amendments will be February 13, 2019. If no response, all will be repealed.

201KAR 41:040 & 329A.035 (n)(1)(2)(3) discussion has been tabled until the February 13, 2019 meeting.

## **OLD BUSINESS**

Plaques for Billy Ray Coursey, Mike Bosse & Mike Armstrong received and mailed on 12/13/18.

Taylor Payne made a motion to accept the 2019 meeting dates, the motion was second by Neil Gilreath and it carried; February 13, 2019, April 10, 2019, June 12, 2019, August 14, 2019, October 9, 2019 and December 11, 2019 with applications & complaints committee meeting at 11:00am and the board meeting beginning at 12:00pm.

## **NEW BUSINESS**

Robin Vick presented the board with the idea of hiring temporary employee(s) to assist with the process to becoming paperless. The employee's main job will be to scan and verify all private investigator documents in the database are correct and uploaded to the correct licensee file. The board decided to table the idea until the February 12, 2019 meeting.

KSP & FBI Criminal History Record Information (CHRI) revision fee. DPL will accept the old fee of \$34.75 until December 31, 2018 and the new cost of \$33.25 will take effect on January 1, 2019.

**APPLICATION REVIEW COMMITTEE REPORT**

On behalf of the Application Committee Mr. Payne made the following recommendations:

**Applications for Individual License**

The following applications for individual license were approved (1): Terry Hale Jr.

**Applications Pending Additional Information**

The following applications for individual license were approved (0):

**Applications Approved to Take Exam**

The following applications for individual license were approved (0):

The following applications for individual license were deferred (0):

**Applications for Company License**

The following applications for company license were approved (0):

**Applications Pending Additional Information**

The following applications for individual license were approved (0):

**Applications for Reinstatement**

The following application for reinstatement were approved (3): *Violetta Z. Perkins, Anthony C. Roman & A.C. Roman & Associates*

**Applications for Renewal (Individual and Company)**

The following application for renewal were approved (0):

**Application for Continuing Education**

The following application for CE was approved (1): Advanced Investigative & Screening Solutions

Neil Gilreath made a motion to approve the recommendations of the application committee. Albert Borne seconded the motion and the motion carried.

Taylor Payne made a motion to approve the Continuing Education application per **201 KAR 41:070**, Rodney Kidd second the motion and the motion carried.

**APPROVAL OF TRAVEL**

Neil Gilreath made a motion to approve travel and per diem for all eligible members attending today's meeting. The motion was seconded by Al Borne and the motion carried.

**NEXT MEETING**

The next meeting is scheduled for February 13, 2019, at the Department of Professional Licensing at 12:00 noon. Complaint Committee and Application Committee will meet at 11:00 a.m.

**ADJOURN**

Neil Gilreath made a motion to adjourn at 1:14 p.m. Taylor Payne seconded the motion and the motion carried.

Prepared by Jamar Carter  
December 13, 2018