

**KENTUCKY BOARD OF LICENSURE FOR PRIVATE INVESTIGATORS
MINUTES
December 14, 2015**

A regular meeting of the Board of Licensure for Private Investigators was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky, on November 9, 2015, at 11:00 p.m.

MEMBERS PRESENT

Billy Ray Coursey, Chair
Ronald Carroll
Janice Wyatt-Ross
Laura Crittenden
Mike Armstrong
John Logdon

OFFICE OF OCCUPATIONS AND PROFESSIONS

Jessie Parker, Board Administrator

OFFICE OF THE ATTORNEY GENERAL

Nicole Biddle, Board Counsel

MEMBERS ABSENT

Michael Bosse

CALL TO ORDER

Billy Ray Coursey, Board Chair called the meeting to order at 11:21 a.m.

APPROVAL OF MINUTES

The minutes of the November 9, 2015, board meeting were presented for review. A motion to approve the minutes was made by Mr. Carroll. Motion, seconded by Mr. Logdon, carried.

FINANCIAL REPORTS

The financial statement for the month of November was presented for review. A motion was made by Ms. Crittenden to approve the financial reports as presented. The motion, seconded by Mr. Carroll, carried.

O&P Report

Ms. Parker gave the O&P Report. Ms. Parker discussed payments for Board member travel, and the need for itemized hotel bills. Ms. Parker also discussed the role of the administrative services provided by O&P, and that Board Administrators shall not promulgate administrative regulations, provide legal or investigative services, or facilitate legislative matters. Ms. Parker again noted upcoming holidays and days that O&P offices will be closed. This was the final report written by Mr. Slone, as he retired, effective December 1, 2015.

ATTORNEY REPORT

Ms. Biddle gave the Attorney Report. Ms. Biddle reported that for Complaint 2015-6, the Board would need to hire an investigator. Mr. Logdon made the motion to hire an investigator. The motion, seconded by Ms. Crittenden, carried.

OLD BUSINESS

Ms. Parker discussed the requirement of maintaining the principal officer information. It is the Board's responsibility to maintain the Qualifying Agent information, and not the principal officer. If there is a change to a principal officer, the company should contact the Secretary of State's office.

Ms. Parker gave the Board members the final cut score study workshop report provided by SMT.

NEW BUSINESS

The Board discussed the notices received from the Department of Revenue in regards to licensee's failure to pay their taxes. Ms. Biddle stated that the Board does not have to act upon the notice. It was the Board's decision to only file the notice in the licensee file.

APPLICATION REVIEW COMMITTEE REPORT

On behalf of the Application Committee Ms. Crittenden made the following recommendations:

Applications for Individual License (1)

The following applications for individual license were approved pending (1): *Rodney Viers*

A motion was made by Mr. Logdon to approve the recommendations of the application committee concerning the individual license. Motion, seconded by Mr. Carroll, carried.

APPROVAL OF TRAVEL

A motion was made by Ms. Crittenden to approve travel and per diem for all eligible members attending today's meeting. The motion, seconded by Mr. Carroll, carried.

NEXT MEETING

The next meeting is scheduled for January 13, 2016, at the Office of Occupations and Professions, at 1:00 p.m. Complaint Committee and Application Committee will meet at noon.

ADJOURN

Mr. Logdon made a motion to adjourn at 11:43 a.m., having no further items of discussion. The motion, seconded by Ms. Wyatt-Ross, carried.

Prepared by Jessie Parker
January 12, 2016



Billy Ray Coursey, Board Chair