

**KENTUCKY BOARD OF LICENSURE FOR PRIVATE INVESTIGATORS  
MINUTES  
July 8, 2015**

A regular meeting of the Board of Licensure for Private Investigators was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky, on July 8, 2015, at 1:00 p.m.

**MEMBERS PRESENT**

Billy Ray Coursey, Chair  
Mike Armstrong  
Laura Crittenden  
Ronald Carroll  
Michael Bosse

**OFFICE OF OCCUPATIONS AND PROFESSIONS**

Jessie Parker, Board Administrator  
Gordon Slone, Executive Director

**MEMBERS ABSENT**

Janice Wyatt-Ross

**OFFICE OF THE ATTORNEY GENERAL**

Marcus Jones, Board Counsel

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**CALL TO ORDER**

Billy Ray Coursey, Board Chair called the meeting to order at 1:02 p.m.

**APPROVAL OF MINUTES**

The minutes of the June 10, 2015, board meeting were presented for review. A motion to approve the minutes with correction was made by Mr. Armstrong. Motion, seconded by Mr. Bosse, carried.

**FINANCIAL REPORTS**

The financial statement for the month of June was presented for review. A motion was made by Mr. Bosse to approve the financial reports as presented. The motion, seconded by Ms. Crittenden, carried.

**O&P Report**

Mr. Slone gave the O&P Report. Online renewals and Kentucky Business One Stop were discussed again. When the board does begin accepting online renewals, licensees who do not have their username or password, from their 2014-2015 online license renewal may call the Commonwealth Office of Technology at 502-782-8930, or e-mail COT at [KYBOS.SUPPORT@ky.gov](mailto:KYBOS.SUPPORT@ky.gov).

If the Board is interested in meeting away from O&P, please coordinate with the Board Administrator and Susan Ellis prior to arranging for paid meeting space outside of the O&P building.

The budget process for the next biennium will begin in September. Please let your Board Administrator know of any new budget items or budget items that you expect to change significantly for the next biennium.

**CHAIRPERSON REPORT**

Mr. Coursey had nothing to report.

**ATTORNEY REPORT**

Mr. Jones reported on the second response given to Mr. Crawford and Mid-South Accident Reconstruction. Mr. Jones reported the answer the Administrative Office of the Courts gave him in regards to the Board gaining access to Court Net. AOC stated that access is limited to law enforcement and members of the Bar Association.

**NEW BUSINESS**

Ms. Parker and Mr. Slone sit in on a phone conference with SMT in regards to the PI exam. SMT is requesting that the full Board participate in a webinar to review the changes to the exam before it is implemented. Suggested dates for the webinar were scheduled Board meeting days, and the Board selected the September 12th meeting.

**COMPLAINT COMMITTEE REPORT**

The Complaint Committee recommended that 2015-2 be referred to Mr. Carroll for investigation. The Complaint Committee recommended to close complaint 2015-3. A motion to accept the recommendations of the Complaint Committee was made by Ms. Crittenden. The motion was seconded by Mr. Bosse, and it carried unanimously.

**APPLICATION REVIEW COMMITTEE REPORT**

On behalf of the Application Committee Chairman Coursey made the following recommendations:

**Applications for Individual License (9)**

The following applications for individual license were approved pending (9): Angst, Thomas; McGuire, James; Pharo, Shane; Pierce, Joseph; Stigers, Mark; Porter, Matthew; Young, Cary; Hopes, Robert

**Applications for Company License (1):**

The following applications for company license were approved pending (1): FJC Security Services

**Applications for Reinstatement (1):**

The following application for reinstatement was approved (1): Kroll Background America, Inc.

**Applications for Temporary Employee (10):**

The following Temporary Employee applications were approved (10): *Advantage Surveillance, Inc.:* Heiney, James, Wesley, Justin, Oest, Brian, Grabowski, Jake; *Veracity Research Co.:* Wilson, Aaron; Potter, James; Swain, James; Madison, Randall; Gumm, William; Tribe, Bryce

**Applications for Continuing Education (1):**

The following Continuing Education application was approved (1): Advanced Insurance Fraud Seminar.

A motion was made by Mr. Armstrong to approve the recommendations of the application committee concerning the individual licenses, company license, and reinstatement. Motion, seconded by Mr. Carroll, carried.

A motion was made by Mr. Carroll to approve the recommendations of the application committee concerning the temporary employees and quarterly reports. Motion, seconded by Mr. Armstrong, carried.

A motion was made by Ms. Crittenden to approve the recommendation of the application committee concerning the continuing education application. Motion, seconded by Mr. Carroll, carried.

**APPROVAL OF TRAVEL**

A motion was made by Ms. Crittenden to approve travel and per diem for all eligible members attending today's meeting. The motion, seconded by Mr. Carroll, carried.

**NEXT MEETING**

The next meeting is scheduled for August 12, 2015, at the Office of Occupations and Professions, at 1:00 p.m. Complaint Committee and Application Committee will meet at 12:00 noon.

**ADJOURN**

Mr. Armstrong made a motion to adjourn at 2:01 p.m., having no further items of discussion. The motion, seconded by Mr. Bosse, carried.

Prepared by Jessie Parker  
August 11, 2015