

**Kentucky Board of Licensure for Private Investigators  
PO Box 1360  
Frankfort KY 40602**

**Filing a report concerning unlicensed Investigators**

**What should be done?**

If you believe any person or business is violating Kentucky statutes or regulations by practicing as a private investigator or investigating company without a license, you may send a written report to the Kentucky Board of Licensure for Private Investigators. As the body responsible for regulating the private investigating profession and protecting the public in matters related to private investigation, the Board will review your report and take appropriate action.

**How does the process work?**

The report will be reviewed by the Board's Complaint Review Committee at its next meeting. If the board believes a law may have been broken, an investigation will take place.

**What might I expect from filing a report?**

The process is a detailed and careful one. Not every report results in action by the board if it is believed that the individual or company has not violated the laws governing private investigating in the Commonwealth of Kentucky or if there is insufficient evidence provided. Unless anonymous, you may be contacted to provide additional information regarding the situation. If the board files formal charges or takes formal action against a individual or company, most portions of the investigative file will become a "public record" which can be viewed by any individual who requests to do so. The record may include your written report, transcripts, or reports of interviews, letters, and other reports. All testimony and evidence admitted in a formal hearing have the status of public record as well. Records obtained in the process of investigation usually can be protected from disclosure as public records.

**How do I submit a report?**

You may submit a report anonymously. Although your name is not required, successful investigation and action concerning the subject may require additional information from you. You should complete the report and give all pertinent information and provide supporting documentation. If possible, please provide contact information to assist the board in its investigation. Reports should be mailed to:

**Kentucky Board of Licensure for Private Investigators  
PO Box 1360  
Frankfort KY 40602**

**Phone: (502) 564-3296, ext. 223  
Fax: (502) 564-4818**

DATE RECEIVED: \_\_\_\_\_ COMPLAINT NO.: \_\_\_\_\_

## Unlicensed Activity Report

Submitted to the  
KENTUCKY BOARD OF LICENSURE FOR PRIVATE INVESTIGATORS

### Person Filing Report:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Day Telephone: ( ) \_\_\_\_\_ Evening Telephone: ( ) \_\_\_\_\_

( ) I prefer to remain anonymous.

### Name of alleged offending Individual and/or Business:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Day Telephone: ( ) \_\_\_\_\_ Evening Telephone: ( ) \_\_\_\_\_

### Name and phone number of persons who may provide additional information:

1. Name \_\_\_\_\_ Telephone: ( ) \_\_\_\_\_ Type of Information \_\_\_\_\_

2. Name \_\_\_\_\_ Telephone: ( ) \_\_\_\_\_ Type of Information \_\_\_\_\_

3. Name \_\_\_\_\_ Telephone: ( ) \_\_\_\_\_ Type of Information \_\_\_\_\_

4. Name \_\_\_\_\_ Telephone: ( ) \_\_\_\_\_ Type of Information \_\_\_\_\_

### Summary of Complaint:

(Please be as specific as possible regarding names, dates, locations, and actions, which you believe to be in violation of the laws governing private investigating in the Commonwealth of Kentucky. Please provide any evidence or supporting documentation of your allegation.)

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Send to: Kentucky Board of Licensure for Private Investigators  
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