

**KENTUCKY BOARD OF LICENSURE FOR PRIVATE INVESTIGATORS  
MINUTES  
May 11, 2016**

A regular meeting of the Board of Licensure for Private Investigators was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky, on MAY 11th, 2016, at 1:03 p.m.

**MEMBERS PRESENT**

Ronald Carroll  
Mike Armstrong  
Charlie Rowland (AG Proxy)  
Janice Wyatt-Ross

**OFFICE OF OCCUPATIONS AND PROFESSIONS**

Sandy Deaton, Board Administrator  
Larry Brown, Executive Director

**MEMBERS ABSENT**

Billy Ray Coursey  
Michael Bosse  
John Logdon

**OFFICE OF THE ATTORNEY GENERAL**

Nicole Biddle, Board Counsel

\*\*\*\*\*

**CALL TO ORDER**

Janice Wyatt-Ross, Secretary/Treasurer called the meeting to order at 1:03 p.m.

**APPROVAL OF MINUTES**

The minutes of the April 13, 2016, board meeting were presented for review. A motion to approve the minutes was made by Mr. Armstrong. The motion was seconded by Mr. Carroll, and the motion carried.

**FINANCIAL REPORTS**

The financial statement for the month of April was presented for review. A motion was made by Mr. Rowland to approve the financial reports as presented. The motion was seconded by Mr. Armstrong, and the motion carried.

**O&P Report**

Mr. Brown discussed the Memorandum of Agreement between the Private Investigators Board and Occupations and Professions. A motion was made by Mr. Carroll to approve pending Board Chair and Legal Counsel to review the new contract. The motion was seconded by Mr. Armstrong, and the motion carried.

**ATTORNEY REPORT**

Ms. Biddle stated that all correspondences went out about all temporary employee hours and when responses come back legal counsel will review and forward to the complaints committee for further review if needed.

**Complaints/Other Legal Matters**

2016-01- Ongoing

**OLD BUSINESS**

Ms. Deaton discussed that renewal notices for Individuals and Companies have been mailed and updates have been made to reflect the 10% that will be audited. Those Audits will be presented to the Applications Committee for review and approval.

**NEW BUSINESS**

No New Business

**APPLICATION REVIEW COMMITTEE REPORT**

On behalf of the Application Committee Mr. Coursey made the following recommendations:

**Applications for Individual License**

The following applications for individual license were approved (4): *French, Brandon; McMinoway, William; Parnell, Ricky; Roberts, Keith*

The following applications for individual license were deferred (0):

**Applications for Company License**

The following applications for company license were approved (0):

**Applications for Reinstatement**

The following application for reinstatement was approved (2): *Hughey, Mark; Whipker, Jarrod*

**Applications for Individual Audit Renewal License**

The following applications for audit renewal individual license were approved (18):*Bolam, Brian; Christiansen, Marc; Closson, Jeffrey; Corrora, John; Fagg, Charles; Graff, Curt; Gwin, Lafayette; Gribbins, Greg; Hicks Jr.; William; Kramer, Michael; Reardon, Patrick; Robison, Ryan; Schlies, Mark; Smith, Stephen; Sopranik, Carl; Tomasic, John; Watts, Johnny; Weaver, Paul*

A motion was made by Mr. Armstrong to approve the recommendations of the application committee. The motion was seconded by Mr. Carroll, and the motion carried.

**APPROVAL OF TRAVEL**

A motion was made by Mr. Bosse to approve travel and per diem for all eligible members attending today's meeting. The motion was seconded by Mr. Carroll, and the motion carried.

**NEXT MEETING**

The next meeting is scheduled for June 8th, 2016, at the Office of Occupations and Professions, at 1:00 p.m. Complaint Committee and Application Committee will meet at noon.

**ADJOURN**

A motion was made by Mr. Carroll to adjourn at 1:35 p.m., having no further items of discussion. The motion was seconded by Mr. Armstrong, and the motion carried.

Prepared by Sandy Deaton  
May 11<sup>th</sup>, 2016



Billy Ray Coursey, Board Chair